



**GOVERNMENT OF MANIPUR**

**DIRECTORATE OF  
MUNICIPAL ADMINISTRATION, HOUSING & URBAN  
DEVELOPMENT (MAHUD)  
&  
TOWN PLANNING DEPARTMENT**



**ANNUAL ADMINISTRATIVE REPORT  
FOR THE YEAR, 2018-19.**

**ADMINISTRATIVE REPORT FOR THE YEAR, 2018-19.**  
**DIRECTORATE OF MUNICIPAL ADMINISTRATION, HOUSING & URBAN**  
**DEVELOPMENT (MAHUD)**

The Department of Municipal Administration, Housing & Urban Development (MAHUD) deals with the control and supervision of Municipal Corporation, Municipal Councils, Nagar Panchayats/Small Town Committee under the Manipur Municipalities Act, 1994. The Department has been implementing various Urban Development Schemes viz. Environmental Improvement of Urban Slums (EIUS), Improvement of District Head Quarters and Other Towns (IDHQ), Smart City, Atal Mission Rejuvenation and Urban Transformation (AMRUT), Swachh Bharat Mission (SBM), Pradhan Mantri Awas Yojana- Housing For All by 2022 (Urban), Deen Dayal Antyodaya Yojana-National Urban Livelihood Mission (DAY-NULM), Jawaharlal Nehru National Urban Renewal Mission (JnNURM), etc. These Programmes/ Schemes are implemented through the statutory bodies/Agencies such as Municipal Corporation, Municipal Councils, Nagar Panchayat/STC, PDA, MUDA and other line Departments like PWD, PHED, IFCD etc.

The role of the Department of Municipal Administration, Housing & Urban Development (MAHUD) in the urbanization of the State is multi-dimensional. It has to attend to the guidance and supervision over the urban local bodies to ensure the local self-governance activities from time to time viz, Implementation of Urban Poverty Eradication Programme and Development of Small and Medium Towns and shaping of the Imphal capital into a modern and beautiful city.

**1. Direction and Administration:**

The Directorate of MAHUD, which came into existence from the year 1975-76, has been dealing with planning/implementation of developmental schemes since the 6<sup>th</sup> Plan period. There are 20 numbers of staff (including Officers) at present out of 35 nos. of sanctioned posts. The list of existing staff is shown below: -

**EXISTING POSTS OF DIRECTORATE OF MAHUD.**

**I. Staff under Directorate of MAHUD:**

Sl. No.	Name sanctioned of Post	No. of Post	Existing strength
1.	Director	1	1
2.	Joint Director	1	1
3.	Asstt. Director	1	1
4.	Head Clerk	1	1
5.	Accountant	1	1
6.	Sub-Inspector of Statistics	1	0
7.	Draughtsman Grade-I	1	1
8.	Steno Grade-II	1	0
9.	U.D.C.	3	1
10.	L.D.C.	6	3
11.	Road Mohorrier	2	1
12.	Driver	1	0
13.	Peon	6	2
14.	Chowkidar	1	1
15.	Sweeper	1	1
<b>Sub Total</b>		<b>28</b>	<b>15</b>

## II. Staff Components under SJSRY Scheme:

Sl. No.	Name sanctioned of Post	No. of Post	Existing strength
1.	District Co-Ordinator	1	1
2.	Research Asstt.	1	0
3.	Steno Grade-II	1	1
4.	Driver	1	1
5.	LDC	1	0
6.	Peon	2	2
Sub Total:		7	5

## III. Manipur Municipal Administrative Services (MMAS):

Sl. No.	Name sanctioned of Post	No. of Post	Existing strength
1.	MMAS Super time scale	1	1
2.	MMAS Selection Grade	9	0
3.	MMAS Grade - I	7	3
3.	MMAS Grade - II	23	23
4.	MMAS Grade - III	14	12
Sub Total:		54	36

**Grand Total ( I+II+III)                      89                      56**

### 2. Assistance to Local Bodies:

Financial assistance is provided to the urban local bodies and other statutory bodies etc. from time to time as they do not have adequate resources for their own maintenance and developmental works as detailed below: -

#### (a) Urban Local Bodies:

There are 1 (one) Municipal Corporation, 21(twenty-one) Municipal Councils, 5(five) Nagar Panchayats and 1(one) Small Town Committee in the State for which MAHUD department provides financial assistance for development works and maintenance of their staffs in form of grant-in-aid.

##### A. 1(one) Municipal Corporation & 9(nine)Municipal Councils:

In the Revised Estimate 2018-19, a sum of Rs.1573.26 lakhs are provided for (i) maintenance of staff, establishment of Ward Development Committee offices and (ii) payment of honorarium to the Mayor, Deputy Mayor, Chairpersons, Vice-Chairpersons, Councilors, elected & nominated Members of 1(one) Municipal Corporation and 8(eight) Municipal Councils and it has been released to them.

Since, Octroi has been abolished; the State Govt. has been giving a sum of Rs.35.00 lakhs per month in the form of grant-in-aid as compensation in lieu of abolition of Octroi to Imphal Municipal Corporation.

**B. Newly Upgraded Municipal Councils (15 numbers)/Nagar Panchayats (5 numbers).**

In the Revised Estimate 2018-19, a sum of Rs.826.74 lakhs are provided for:

- (i) maintenance of staff, establishment of Ward Development Committee offices of 15 (fifteen) newly upgraded Municipal Councils, 5 (five) Nagar Panchayats;
- (ii) payment of honoraria to the Chairpersons, Vice-Chairpersons, Councilors and elected & nominated Members of 15 (fifteen) newly upgraded Municipal Councils, 5 (five) Nagar Panchayats and
- (iii) staff maintenance of 1(one) Small Town Committee.

A sum of Rs.826.07 lakhs has been released to 15 newly upgraded Municipal Councils and 5 Nagar Panchayats during, 2018-19.

**(b) Manipur Urban Development Agency (MUDA):**

Manipur Urban Development Agency (MUDA), Imphal was established during the year 1997-98 under the Department of MAHUD for effective implementation and monitoring the Urban Poverty Alleviation Programmes under Centrally Sponsored Schemes like Deen Dayal Antyodaya Yojana-National Urban Livelihood Mission (DAY-NULM).

In the Budget Estimate 2018-19, a sum of Rs.40.00 lakhs are provided for its general maintenance as grant-in-aid and it has been released to MUDA.

**(c) Shri Shri Govindajee Temple Board & Lainingthou Sanamahi Temple Board:**

In the Budget Estimate 2018-19, a sum of Rs.10.00 lakh each is provided for their development works in the form of grant-in-aid and it has been released to them.

**3. Projects under JnNURM:** Under the National Flagship Programme of Jawaharlal Nehru National Urban Renewal Mission (JnNURM), the following projects are taken up:

**(a) Nambul River & Naga Nalla Riverfront Project:** The project is implemented by PDA, Manipur and IFCD. The physical progress of the project is 90% and targeted for completion during 2018-19.

**(b) Solid Waste Management Project at Lamdeng:** The Solid Waste Treatment Plant at Lamdeng (Waste to Wealth) constructed by the state Govt. will be now upgraded from its present State of "Waste to Compost to Waste to Compost & Energy" purely on Public Private Partnership (PPP) mode without any further investment from the State Government. The State Government has finalized a private agency (IEC-TSL Ingenuous Energy LLP-Ahmedabad) for the operation, upgradation and maintenance of the plant on PPP mode. The Memorandum of Agreement was signed on 18<sup>th</sup> August, 2016 and operation of the present Treatment Plant has commenced from December, 2016. The plant has a capacity of treating 100MT of waste per day.

The trial run of the Waste to Energy Plant having an initial capacity of 1 MW is in advanced stage. Infrastructure for uploading of power/transmission to the State Grid once the power is generated is under process. The whole process is likely to be completed soon.

**(c) Integrated Water Supply Scheme for Imphal City:** The ministry of Urban Development Govt. of India released a sum of Rs.2426.60 lakhs for implementation of the project and it has been deposited to the implementing Agency PHED. Physical progress of the project is 65%.

4. **NLCPR (Cluster – B, Solid Waste Management Project):** Management of Solid Waste on regional basis (Cluster – B) in Manipur comprising of 7(seven) ULBs viz., Thoubal, Lilong Thoubal, Wangjing Lamding, Yairipok & Shikhong Sekmai Municipal Council and Heirok & Andro Nagar Panchayats under NLCPR scheme has been approved by the Ministry of DONER, Government of India with a total project cost of Rs. 1146.10 lakhs (as per order pace). Funding patten is 90:10 (Centre:State).

A sum of Rs. 412.59 lakhs have been released by the Ministry of DONER, Government of India as 1<sup>st</sup> instalment of Central Share for procurement of Vehicles, Dust Bin, etc. Procurement items were done by Directorate of MAHUD and PDA, Manipur is implementing agency of Civil Works and it has been deposited to the concerned Firm/Agency during the year under report.

5. **Project under 10% Lump Sum Scheme:**

(a) **Construction of Shopping Complex at Sugnu:** Shopping Complex at Sugnu was constructed under the financial assistance from Ministry of Urban Affairs Govt. of India as a part of 10% lump sum scheme. The project was implemented by PWD, Manipur and the work completed and inaugurated on 29.12.2014.

During the year under report a sum of Rs.206.72 lakh released by the GOI being 3<sup>rd</sup> and Final instalment Central Share and it has been deposited to the PWD, Manipur (for payment contractors' liability).

(b) **Construction of Tombisana Market:** The Ministry of Urban Affairs, GOI released a sum of Rs.1206.91 lakhs being 2<sup>nd</sup> instalment Central Share for construction of Tombisana Market for rehabilitation of Women Vendors at Khwairamband Bazar and it has been deposited to the Implementing Agency during the year under report. Physical progress of the project is 40%.

(c) **Construction/Upgradation of Road:** The Ministry of Housing and Urban Affairs, GOI released a sum of Rs.1931.08 lakhs being 2<sup>nd</sup> instalment of Central Share for implementation of the project's Construction/upgradation of Road at Kumbi, Wangjing and Kwakta Nagar Panchayats and it has been deposited to the implementing Agency PDA, Manipur during the year under report. Physical progress of the projects is Kumbi 62%, Wangjing 70% and Kwakta 62% respectively.

(d) **Mayang Imphal Water Supply Scheme:** The Ministry of Urban Affairs, GOI released a sum of Rs.626.18 lakhs being 3<sup>rd</sup> instalment of Central Share for implementation of the project and it has been deposited to the implementing agency PHED, Manipur. Physical progress of the project is 77%.

## **6. Urban Development:**

### **(a) Improvement of District Headquarters & Other Towns (IDHQ):**

The scheme envisages provision for providing adequate infrastructure like drainage, sanitation, construction of Multi Utility Market Complex, Road Sweeping, etc. in the District Headquarters and other towns. A sum of Rs.1296.19 lakhs is provided in the R.E., 2018-19 for these purposes and it has been deposited to the implementing agencies viz., PDA, MUDA and IMC.

### **(b) State Share for Urban Development Fund:**

In the Budget Estimate 2018-19, a sum of Rs.2000.00 lakhs is earmarked for State Matching Share contributions for the Centrally Sponsored Schemes. The Centrally sponsored schemes are JNNURM, AMRUT, DAY-NULM, PMAY-HFA (Urban) 10% Lump Sum scheme, Swachh Bharat Mission etc. Out of which, a sum Rs.1997.25 lakh was incurred for State Share contribution.

### **(c) Environmental Improvement of Urban Slum:**

The improvement of the environment of urban areas is one of the most important activities of Deptt. In the Revised Estimates, 2018-19, a sum of **Rs.441.91 lakhs** is provided for taking up cleanliness activities in Imphal Municipal Corporation areas, construction of drain in and around Sagolband A/C, barbed wire fencing and leachats sump with drain at the Solid Waste Management Project for Imphal City at Lamdeng, etc. The said amount has been deposited to the Implementing Agencies PDA and MUDA.

### **(d) Construction of drain and culverts in Singjamei A/C:**

A sum of Rs.232.90 lakhs is also earmarked in the R.E., 2018-19 for construction of drain and culverts in Singjamei A/C. Out of this provision, a sum of Rs.199.89 lakhs sanctioned by the Govt. and it has been deposited to the Implementing Agency, PDA, Manipur.

## **7. Deen Dayal Antyodaya Yojana- National Urban Livelihoods Mission (DAY-NULM):**

This is a centrally sponsored scheme with a funding pattern of 90:10 between Centre and State to reduce poverty and vulnerability of the urban poor households by enabling them to access gainful self-employment and skilled wage-employment opportunities resulting in an appreciable improvement in their livelihoods on a sustainable basis by building strong grassroots level institutions for the poor. The components under the scheme are:

1. Social Mobilization & Institution Development (SM&ID);
2. Employment through Skills Training & Placement (EST&P);
3. Self-Employment Programme;
4. Shelter for Urban Homeless;
5. Support to Urban Street Vendors; and
6. Capacity Building for ULBs.

The scheme is implemented by the Urban Local Bodies through the Manipur Urban Development Agency (MUDA). Under DAY-NULM, about 307 Women Self Help Groups (SHGs) have been formed and being matured. 27 Area Level Federations have been formed to oversee the functioning and protect the interests of the SHGs Under the Mission, 4(four) Skill Training Provider (STPs) in Healthcare, Apparel, Chemical and

Petrochemical and Tourism & Hospitality Management and Retail have been empaneled for imparting skills training to the urban poor of the state. 371 numbers of trainees have been trained; 107 beneficiaries are undergoing training. A total sum of Rs.76.40 lakhs have so far been released to Andro Nagar Panchayat for construction of street vendors shed after necessary approval by the Project Sanction Committee for sanction of Project under support to Urban Street Vendors for rehabilltee 278 street vendors, construction underway and is expected to complete soon.

#### 8. **Smart City:**

Imphal was ranked 10th among the 13 cities which got selected in the 23 Fast Track Cities competition under SCM. As per the guidelines of SCM, the Imphal Smart City Limited (ISCL) was incorporated on 25th November 2016. The Government of India so far released an amount Rs. 4 Crore as A&OE fund out which the State Government has released Rs. 2 Crore to ISCL. Further, Govt. of India also released an amount of Rs. 107 Crore as Project Fund, out of which the State Government has released Rs. 25 Crore to ISCL.

ISCL along with its Project Management Consultant (PMC), IL&FS Township & Urban Assets Ltd. and PricewaterhouseCoopers Pvt Ltd are in the process of preparing DPRs for following 6 priority projects:

Integrated Command and Control Centre (ICCC) project including City Surveillance, Integrated Traffic Management System (ITMS), E-Challan application against Traffic rule violation, Automatic Number Plate Recognition (ANPR) System, and Speed Violation Detection (SVD)

1. ICT based Solid Waste Management
2. Imphal Citizen Service Platform (ICSP) – Mobile app and Web-based citizen service platform
3. Pedestrian Precinct Development
4. West Riverfront Development on Imphal River
5. Installation of E-Toilets

ISCL is fully prepared to implement the Priority Projects in the immediate future. Meanwhile, Water Supply Project under convergence with AMRUT scheme is progressing well with about 42% of Household Level Coverage of Direct Water Supply Connection already completed. The Kangla Rejuvenation Programme under convergence with Swadesh Darshan is also nearing completion and is already open to public and tourist visits.

#### 9. **Swachh Bharat Mission:**

All 27 ULBs is declared as ODF. In the Swachh Survekshan-2018, Kakching Municipal Council was awarded as Cleanliest Town in North East India, Mayang Imphal Municipal Council as the Best Citizen Feedback with Kumbi Municipal Council in Third Place. Till date 15,979 nos. of Individual Household Latrine (IHHL) has been constructed, and 1,269 have started construction. And 22,871 applications have been approved. 146 Publically accessible Toilets has been updated to Google Map. For the upcoming Swachh Survekshan 2019, all the 27 ULBs have actively started working.



## **ANNUAL ADMINISTRATIVE REPORT 2018-19**

### **TOWN PLANNING DEPARTMENT**

#### **INTRODUCTION:**

The Town Planning Department Manipur was established in the year 1965-66 to act as an advisory body on the proper and judicious use of land and also to carry out statutory functions as laid down in the Manipur Town & Country Planning Act, 1975 and Imphal Municipality Building Bye-Laws, 1969. Further the functions and responsibilities of the Town Planning Department under the umbrella of MAHUD have been specified by Government order No. 2/14/86/-LSG(MUC) dated 6.11.1987. Town Planning Department has been given the task of the preparation of regional plans, sub-regional plans, Area plan, preparation of guidelines for development of urban areas and functions specified under the Manipur Town & Country Planning Act, 1975. The Department has also been designated by the State Government as Nodal Department/ Mission Directorate for Pradhan Mantri Awas Yojana- Housing for All (Urban), Atal Mission for Rejuvenation & Urban Transformation (AMRUT). As on 1<sup>st</sup> January 2019, there are 68 posts (19 Gazetted and 49 Non-Gazetted) in the Department. Fund allocated to the Department for developmental activities during current financial year is Rs 12.00 lakhs only which is meant for Direction and Administration. All the financial allocations for the schemes are provided under Budget Head of the Directorate of MAHUD.

#### **ACHIEVEMENTS DURING 2018-19**

During the year the priorities set by the Department was to co-ordinate with the State Government, Imphal Municipal Council, other ULBs, various line Departments and Consultant in implementation of projects under Atal Mission for Rejuvenation & Urban Transformation (AMRUT) and Pradhan Mantri Awas Yojana (Urban)- PMAY (U).

#### **AMRUT**

The capital city of Imphal was included under Atal Mission for Rejuvenation & Urban Transformation (AMRUT), launched by Ministry of Housing & Urban Affairs, Govt. of India. During year under report, Town Planning Department coordinated with IMC & concerned Departments in monitoring the progress of the Mission. The Department also coordinated with the Independent Review & Monitoring Agency (IRMA) and filed the Action Taken Report to the IRMA Report. Town Planning Department, as the State Mission Directorate regularly files monthly progress reports at the AMRUT portal.

The Department had also forwarded the Utilization Certificates to the Ministry of Housing & Urban Affairs, Government of India for claiming 2<sup>nd</sup> instalment of the Mission, amounting to Rs.6,492.00 lakhs.

#### **LOCAL AREA PLAN (LAP) & TOWN PLANNING SCHEME (TPS)**

The State Government has approved 3 (three) sites for Local Area Plan and 2 (two) sites for Town Planning Scheme (TPS). The Proposal has been submitted to TCPO, Ministry of Housing & Urban Affairs, Government of India for appraisal and finalization of the sites.



### PMAY (Urban)

During the year 2018-19, Town Planning Department as the State Mission Directorate for Pradhan Mantri Awas Yojana-Housing for All (PMAY-HFA) had coordinated with the 24 ULBs of the state, where the projects are sanctioned and in progress. The Department had conducted various rounds of Hands-holding Workshops to disseminate the various features under MIS and Geo-tagging of PMAY (U).

Project proposals for 2 towns of Lilong Thoubal (2203 houses) and Sekmai (385 houses) were approved by the Ministry in the year under report.

(Rs. Lakhs)					
Sl. No.	Name of Town	Total number of Houses	Total Central Share (Col. 3 x Rs. 1.50 lakhs)	Total Beneficiary Contribution	Total Cost of Project/ Town (Col. 4 + Col. 5)
1	2	3	4	5	6
1	Lilong Thoubal	2203	3304.50	2247.06	5551.56
2	Sekmai	385	577.50	392.70	970.20
	<b>Total</b>	<b>2588</b>	<b>3882.00</b>	<b>2639.76</b>	<b>6521.76</b>

Till date, 24,787 beneficiaries have been attached (86%) to the MIS portal of PMAY-U. Also, in terms of geo-tagging, more than 19,147 beneficiary locations points (66%) are geo-tagged at the Bhuvan portal.

Further, the Department liaised with the Imphal Municipal Corporation in preparation of proposal under the Mission for submission to the Ministry. The DPR for Imphal Municipal Corporation is likely to be finalized and submit to the Ministry for approval during the current financial year.

During 2018-19, State Level Technical Cell (SLTC) was established with 5 experts to support the State Mission Directorate in implementation of PMAY (U) and 7 City Level Technical Cells (CLTCs) with 2 experts each (total of 14 experts) in Cluster were also established to support the ULBs in implementation of the Mission.

The Department had Submitted claims for release of 2nd Installment for the towns of Heirok, Wangjing Lamding, Sikhong Sekmai, Jiribam, Yairipok and Thongkhong Laxmi Municipal Councils during the year under report.

### GIS BASED MASTER PLAN FOR GREATER IMPHAL

During the year 2018-19, Town Planning Department had commenced groundworks for preparation of GIS-based Master Plan for Greater Imphal by liaising and coordinating with the Town & Country Planning Organization (TCPO), Ministry of Housing and Urban Affairs, Government of India, New Delhi. The Department was in touch with School of Planning & Architecture, Bhopal in this regard.

**BUILDING PLANS & BUILDING BYE-LAWS:** During the year under report, the Department had examined 380 building plans for construction of buildings, as forwarded by the Imphal Municipal Corporation under relevant provisions of IMC Building Byelaw, 2013. Also, Workshop with TCPO was organized. As recommended by TCPO, a State High Power Technical Committee was constituted. The provisions for high-rise building are being finalized by the Committee. The existing Building Bye-law is now under revision to be in conformity with the Model Building Bye-laws, 2016 under the supervision of a committee headed by Secretary (MAHUD), Government of Manipur.

#### **TARGETS FOR THE YEAR 2019-20**

During the year 2019-20, the Town Planning Department, Manipur proposes to take up to following works:

#### **AMRUT**

As the State Mission Directorate for AMRUT, Town Planning Department will monitor the progress of the Mission and ensure that online Quarterly Progress Reports are submitted. The Second instalment of Central Assistance of the Mission is expected to be released by FY 2019-20. Based on the progress of the work and implementation of Reforms agenda under AMRUT, the Department will co-ordinate in submission of UCs and other documents to claim further installments for the Mission.

#### **LOCAL AREA PLAN (LAP) & TOWN PLANNING SCHEME (TPS)**

During the coming year 2019-20, it is expected that the Ministry will approve the sites for LAP and TPS, proposed by the State Government and work will commence.

#### **PMAY (U)**

During 2019-20, it is expected that apart from the already approved 26 towns, the proposal for Imphal city will also be approved by the Ministry. The Department will monitor the progress of construction of houses, entry of beneficiary details in the PMAY-MIS web portal, filing of monthly progress reports and Geo-tagging of beneficiaries.

The Department will also submit Utilization Certificates for claiming further instalments for the Mission.

#### **GIS BASED MASTER PLAN FOR GREATER IMPHAL**

It is expected that during 2019-20, the work for preparation of GIS-based Master Plan for Imphal under Sub-Scheme of AMRUT will start and target for completion by the end of the year.

#### **OBSERVATION OF WORLD HABITAT DAY**

The Department will observe 'World Habitat Day' on the first Monday of October on the theme specified by the 'United Nations'. The observance will include organizing seminar, painting/ essay competition for school children.

-----