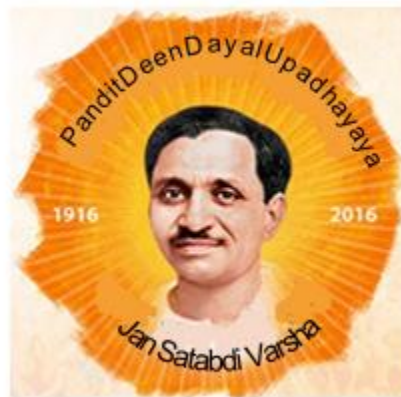




GOVERNMENT OF MANIPUR

**DIRECTORATE OF
MUNICIPAL ADMINISTRATION, HOUSING & URBAN DEVELOPMENT (MAHUD)
&
TOWN PLANNING DEPARTMENT**



**ANNUAL ADMINISTRATIVE REPORT
FOR THE YEAR, 2019-2020.**

ADMINISTRATIVE REPORT FOR THE YEAR, 2019-2020.
DIRECTORATE OF MUNICIPAL ADMINISTRATION, HOUSING & URBAN
DEVELOPMENT(MAHUD).

The Department of Municipal Administration, Housing & Urban Development (MAHUD) deals with the control and supervision of Municipal Corporation, Municipal Councils, Nagar Panchayats/Small Town Committee under the Manipur Municipalities Act, 1994. The Department has been implementing various Urban Development Schemes viz. Environmental Improvement of Urban Slums (EIUS), Improvement of District Head Quarters and Other Towns (IDHQ), Smart City, Atal Mission Rejuvenation and Urban Transformation (AMRUT), Swachh Bharat Mission(SBM), Pradhan Mantri Awas Yojana- Housing For All by 2022 (Urban), Deen Dayal Antyodaya Yojana-National Urban Livelihood Mission (DAY-NULM), Jawaharlal Nehru National Urban Renewal Mission (JnNURM), etc. These Programmes/Schemes are implemented through the statutory bodies/Agencies such as Municipal Corporation, Municipal Councils, Nagar Panchayat/STC, PDA, MUDA and other line Departments like PWD, PHED, IFCD etc.

The role of the Department of Municipal Administration, Housing & Urban Development (MAHUD) in the urbanization of the State is multi-dimensional. It has to attend to the guidance and supervision over the urban local bodies to ensure the local self-governance activities from time to time viz, Implementation of Urban Poverty Eradication Programme and Development of Small and Medium Towns and shaping of the Imphal capital into a modern and beautiful city.

1. Direction and Administration:

The Directorate of MAHUD, which came into existence from the year 1975-76, has been dealing with planning/implementation of developmental schemes since the 6th Plan period. There are 20 numbers of staff (including Officers) at present out of 35 nos. of sanctioned posts. The list of existing staff is shown below: -

EXISTING POSTS OF DIRECTORATE OF MAHUD.

I. Staff under Directorate of MAHUD:

Sl. No.	Name sanctioned of Post	No. of Post	Existing strength
1.	Director	1	1
2.	Joint Director	1	1
3.	Asstt. Director	1	1
4.	Head Clerk	1	1
5.	Accountant	1	1
6.	Sub-Inspector of Statistics	1	0
7.	Draughtsman Grade-I	1	1
8.	Steno Grade-II	1	0
9.	U.D.C.	3	1
10.	L.D.C.	6	3
11.	Road Mohorrier	2	1
12.	Driver	1	0
13.	Peon	6	3
14.	Chowkidar	1	1
15.	Sweeper	1	1
Sub Total		27	16

II. Staff Components under SJSRY Scheme:

Sl. No.	Name sanctioned of Post	No. of Post	Existing strength
1.	District Co-Ordinator	1	1
2.	Research Asstt.	1	0
3.	Steno Grade-II	1	1
4.	Driver	1	1
5.	LDC	1	0
6.	Peon	2	2
Sub Total:		7	5

III. Manipur Municipal Administrative Services (MMAS):

Sl. No.	Name sanctioned of Post	No. of Post	Existing strength
1.	MMAS Super time scale	1	1
2.	MMAS Selection Grade	9	0
3.	MMAS Grade - I	7	3
3.	MMAS Grade - II	23	23
4.	MMAS Grade - III	14	12
Sub Total:		54	39

Grand Total (I+II+III)

88

60

2. Assistance to Local Bodies:

Financial assistance is provided to the urban local bodies and other statutory bodies etc. from time to time as they do not have adequate resources for their own maintenance and developmental works as detailed below: -

(a) Urban Local Bodies:

There are 1 (one) Municipal Corporation, 23(twenty-three) Municipal Councils and 3(three) Nagar Panchayats in the State for which MAHUD Department provides financial assistance for development works and maintenance of their staffs in form of grant-in-aid.

A. 1(one) Municipal Corporation & 8(eight)Municipal Councils:

In the R.E., 2019-20, a sum of **Rs.825.80 lakhs** are provided for (i) maintenance of staff, establishment of Ward Development Committee offices. (ii) payment of honorarium to the Mayor, Deputy Mayor, Chairpersons, Vice-Chairpersons, Councilors, elected & nominated Members of I(one) Municipal Corporation and 8(eight) Municipal Councils. Out of which a sum of **Rs.802.79 lakhs** have been released to them.

Since, Octroi has been abolished; the State Govt. has been giving a sum of **Rs.35.00 lakhs** per month in the form of grant-in-aid as compensation in lieu of abolition of Octroi to Imphal Municipal Corporation.

B. Newly Upgraded Municipal Councils (15 numbers) and Nagar Panchayats (3 numbers).

In the R.E., 2019-20, a sum of **Rs.460.31 lakhs** is provided for (i) maintenance of staff, establishment of Ward Development Committee offices of 15 (fifteen) newly upgraded Municipal Councils and 3 (three) Nagar Panchayats (ii) payment of honoraria to the Chairpersons, Vice-Chairpersons, Councilors and elected & nominated Members of 15 (fifteen) newly upgraded Municipal Councils and 3 (three) Nagar Panchayats. Out of which a sum of **Rs.456.05 lakhs** have been released to them.

(b) Manipur Urban Development Agency (MUDA):

Manipur Urban Development Agency (MUDA), Imphal was established during the year 1997-98 under the Department of MAHUD for effective implementation and monitoring the Urban Poverty Alleviation Programmes under Centrally Sponsored Schemes like Deen Dayal Antyodaya Yojana-National Urban Livelihood Mission (DAY-NULM).

In the R.E., 2019-20, a sum of **Rs.50.00 lakhs** are provided for its general maintenance as grant-in-aid and it has been released to MUDA.

(c) Shri Shri Govindajee Temple Board & Lainingthou Sanamahi Temple Board:

In the R.E., 2019-20, a sum of Rs.10.00 lakh each is provided for their development works in the form of grant-in-aid and it has been released to them.

3. Projects under JnNURM: Under the National Flagship Programme of Jawaharlal Nehru National Urban Renewal Mission (JnNURM), the following projects are taken up:

(a) Nambul River Front & Naga Nallah in Imphal: The project is implemented by IFCD, Manipur and PDA, Manipur. The physical progress of the Nambul River Project is **100%** and Naga Nallah Project is 90%.

(b) Solid Waste Management Project at Lamdeng : The Solid Waste Treatment Plant at Lamdeng (Waste to Wealth) constructed by the state Govt. will be now upgraded from its present State of "Waste to Compost to Waste to Compost & Energy" purely on Public Private Partnership (PPP) mode without any further investment from the State Government. The State Government has finalized a private agency (IEC-TSL Ingenuous Energy LLP-Ahmedabad) for the operation, upgradation and maintenance of the plant on PPP mode. The Memorandum of Agreement was signed. The plant has a capacity of treating 100MT of waste per day.

The trial run of the Waste to Energy Plant having an initial capacity of 1MW is in advanced stage. The whole process is likely to be completed soon.

4. NLCPR (Cluster-B, Solid Waste Management Project) : Management of Solid Waste on regional basis (Cluster – B) in Manipur comprising of 7(seven) ULBs viz., Thoubal, Lilong Thoubal, Wangjing Lamding, Yairipok & Shikhong Sekmai Municipal Council and Heirok & Andro Nagar Panchayats under NLCPR scheme has been approved by the Ministry of DONER, Government of India with a total project cost of **Rs.1146.10 lakhs** (as per order pace). Funding pattern is 90:10 (Centre: State).

During the year under report, a sum of **Rs.618.90 lakhs** has been released by the Ministry of DONER, GoI as 2nd and final installment of Central Share for procurement of Vehicles, Dust Bin, etc. Out of which a sum of Rs.287.67 lakh has been released by the GoM and deposited with PDA, Manipur for civil works for an amount of Rs.139.39 lakh and different firms for procurement items for an amount of Rs.148.28 lakh.

5. Project under 10% Lump Sum Scheme:

(a) Construction of Tombisana Market: The Ministry of Urban Affairs, GOI released a sum of **Rs.2413.82 lakhs** upto 2nd installment Central Share for construction of Tombisana Market for rehabilitation of Women Vendors at Khwairamband Bazar and it has been deposited to the Implementing Agency during the last year. Physical progress of the project is 40%.

(b) Construction/Upgradation of Road: The Ministry of Housing and Urban Affairs, GOI released a sum of **Rs.3379.37 lakhs** up to 2nd installment of Central Share for implementation of the projects Construction/upgradation of Road at Kumbi, Wangjing and Kwakta Nagar Panchayats and it has been deposited to the implementing Agency PDA, Manipur as on date. Physical progress of the projects is Kumbi 92%, Wangjing 90% and Kwakta 88.17% respectively.

(c) Mayang Imphal Water Supply Scheme: The Ministry of Urban Affairs, GOI released a sum of **Rs.1461.10 lakhs** up to 3rd installment of Central Share for implementation of the project as on date and it has been deposited to the implementing agency PHED, Manipur. Physical progress of the project is 85%.

6. Urban Development:

(a) Improvement of District Headquarters & Other Towns (IDHQ):

The scheme envisages provision for providing adequate infrastructure like drainage, sanitation, construction of Public Toilet Complex, Market Shed, Road Sweeping, etc. in the District Headquarters and other towns. A sum of **Rs.720.00 lakhs** is provided in the R.E., 2019-20 for these purposes.

(b) State Share for Urban Development Fund:

In the R.E., 2019-20, a sum of **Rs.3530.93 lakhs** are earmarked for State Matching Share contributions for the Centrally Sponsored Schemes. The Centrally sponsored schemes are JnNURM, AMRUT, DAY-NULM, PMAY-HFA (Urban) 10% Lump Sum scheme, Swachh Bharat Mission, NLCPR, etc. Out of which, a sum **Rs.3272.45 lakhs** were incurred for State Share contribution during the year under report.

(c) Environmental Improvement of Urban (Slum Clearance):

The improvement of the Environment of Urban areas is one of the most important activities of Dept. In the R.E., 2019-20, a sum of **Rs.539.82 lakhs** are provided for taking up cleanliness activities in Imphal Municipal Corporation areas. Out of which a sum of **Rs.450.97 lakhs** have been sanctioned and deposited to the MUDA and ULBs during the year under report.

7. Deen Dayal Antyodaya Yojana- National Urban Livelihoods Mission (DAY-NULM):

Under DAY-NULM, about **234** women Self Help Groups (SHGs) have been formed, 4 Area level Federations have been formed to oversee the functioning and protect the interests of the SHGs. Under the Mission, 3 (three) Skills Training Providers (STPs) in Apparel, Chemical and Petrochemical and Tourism & Hospitality Management and Retail have been empanelled for imparting skill training to the urban poor of the state. 70 numbers of trainees have been trained; 22 beneficiaries are undergoing training. 70 out of 70 beneficiaries have been placed under the EST&P component of DAY-NULM.

During the year 2019-20, a sum of Rs.364.89 lakhs has been sanctioned by the GoI being 1st installment Central Share and deposited to MUDA, Manipur. The fund will be utilized for the component Social Mobilization & Institution Development, Employment through Skill Training & Placement, Self Employment Programme, Support to Urban Street Vendors, Shelter for Urban Homeless, Capacity Building and Training.

8. Smart City:

Imphal has been selected as one of the cities by the Ministry of Housing & Urban Affairs in 2016 for implementation of Smart City Mission at a total project cost of Rs.134300.00 Lakhs including convergence costs of Rs.29000.00 lakhs. A Special Purpose Vehicle (SPV) – Imphal Smart City Limited (ISCL) has been established and incorporated with the Ministry of Corporate Affairs for implementation of the Mission. Projects amounting to Rs.19100.00 lakhs are already under implementation, which includes Integrated Command and Control Centre (ICCC), River Front Development (Phase-I), Mall Road Development (Phase-I), Smart Solid Waste Management, installation of IT enabled Public Toilets, installation of solar trees at 7 locations etc. The Govt. of India has so far released a sum of Rs.19000.00 lakhs including Rs. 400.00 lakhs for A&OE as 1st installment, out of which the SPV has received a sum of Rs 10900.00 lakhs.

9. Swachh Bharat Mission:

As on date a total of 34,242 nos. of IHHL are constructed out of the mission target of 43,644. Similarly, 263 seats of Public Toilets are constructed. All the 27 ULBs of Manipur are now ODF, and as a next step towards sustainable livelihood Bishnupur & Sugnu Municipal Council are now ODF+ [ODF (Plus)]. In the Swachh Survekshan 2019, the following ULBs are awarded as follow:

No.	Recognition	Population Category	Name of the ULB
1	North-East Zone Cleanest City No. 1	Population < 1 lakh	Thoubal Municipal Council
2	North-East Zone Cleanest City No. 2	Population < 1 lakh	Wangjing Lamding Municipal Council
3	North-East Zone Cleanest City No. 3	Population < 1 lakh	Kakching Municipal Council
4	Cleanest City in North-East Zone	Population upto 25,000	Mayang Imphal Municipal Council
5	Best City in Citizen Feedback in North-East Zone	Population upto 25,000	Lamlai Municipal Council
6	Best City in Innovation & Best Practices in North East Zone	Population upto 25,000	Ningthoukhong Municipal Council

During the year under report a sum of Rs.375.90 lakhs as Central Share has been released to MUDA for implementation of the Project.

10. Pradhan Mantri Awas Yojana – Housing for All (Urban):

Under this Mission, a total of 42,651 houses for urban poor in 27 towns of Manipur have been approved and Ministry of Housing and Urban Affairs (MoHUA), Government of India has released the 1st instalment for all the 27 towns including Imphal. The State Mission Directorate plans to submit fresh project proposals to the Ministry during the current financial year. 23,243 houses have commenced construction out of which 2,135 houses have been completed and a total of Rs.15,028.90 lakhs have been released to the beneficiaries in urban areas for the State of Manipur. During Financial Year 2019-20, an amount of Rs. 7,691.47 lakhs were released by the Ministry for the following purposes.

No	Amount (in Lakhs)	Particulars
1	5301.000	Part payment of 1st installment of Central Assistance for Lilong (Thoubal) and Sekmai town and Imphal Municipal Corporation
2	9.000	Advance payment of 1st instalment of Central Assistance for A&OE for FY 2018-19
3	7.290	1st instalment of Central Assistance for conducting Third Party Quality Monitoring
4	18.153	1st instalment of Central Assistance for Geotagging Activities of 21 towns
5	49.925	2nd instalment for FY 2018-19 and 1st instalment for FY 2019-20 for establishment of SLTC and CLTCs
6	1.750	Advance payment of 1st instalment of Central Assistance for conducting Social Audit
7	2295.600	Part payment of 2nd installment of Central Assistance for 6 towns
10	8.750	Advance amount of 1st instalment of Central Assistance of IEC Activities for FY 2019-20

----(o)----

ANNUAL ADMINISTRATIVE REPORT 2019-20

TOWN PLANNING DEPARTMENT

INTRODUCTION

The Town Planning Department Manipur was established in the year 1965-66 to act as an advisory body on the proper and judicious use of land and also to carry out statutory functions as laid down in the Manipur Town & Country Planning Act, 1975 and Imphal Municipality Building Bye-Laws, 1969. Further the functions and responsibilities of the Town Planning Department under the umbrella of MAHUD have been specified by Government order No. 2/14/86/-LSG(MUC) dated 6.11.1987. Town Planning Department has been given the task of the preparation of regional plans, sub-regional plans, Area plan, preparation of guidelines for development of urban areas and functions specified under the Manipur Town & Country Planning Act, 1975. The Department was designated by the State Government as Nodal Department/ Mission Directorate for Pradhan Mantri Awas Yojana-Housing for All (Urban) till November 2019 and Atal Mission for Rejuvenation & Urban Transformation (AMRUT). As on 1st January 2020, there are 67 posts (19 Gazetted and 48 Non-Gazetted) in the Department, out of this the existing staff strength of the Department is 22 employees (6 Gazetted and 16 Non-Gazetted).

ACHIEVEMENTS DURING 2019-20

During the year the priorities set by the Department was to co-ordinate with the State Government, Imphal Municipal Council, other ULBs, various line Departments and Consultant in implementation of projects under Atal Mission for Rejuvenation & Urban Transformation (AMRUT) and Pradhan Mantri Awas Yojana Housing For All (U).

AMRUT

A: Projects:

For Imphal city, Projects under Water Supply (laying of pipes), amounting to 97.50% of the total SAAP is taken up, while projects under Parks (2.5%) is being taken up under AMRUT. The total SAAP Size is Rs. 180.31 crores. Of this, the GoI Share is Rs. 162.23 crores and State share is Rs. 18.03 crores. The total approved cost of Water Supply project is Rs. 175.81 crores and that of Parks is Rs. 4.50 crores. The project-wise physical status as on 31.12.2019 is as below:

- 322 Kms length of pipes are procured and 275 Km length of pipes are laid (85% achievement).
- Out of a gap of 35,671 tap connections at the beginning of Mission, 20,033 tap connections have been provided through AMRUT till date. About 500 pre-paid Water Meters are installed under this Mission.
- The Parks projects viz., Improvement of (i) BT Park and (ii) Indira Park are 95% completed.
- Work Order has been issued for 22 parks out of 28 parks in respect of Parks projects under SAAP-II and III and works have started.

The Financial status of AMRUT projects as on 31.12.2019 is as below:

- Out of Rs. 32.46 crores released as 1st instalment for SAAP-I, II and III projects, UC for Rs. 31.88 crores (98%) have been submitted.
- Rs. 63.75 crores were released as 2nd instalment for SAAP-I, II and III projects under AMRUT. UC for Rs. 63.75 crores (100%) was submitted.
- UC for 2nd instalment of State Share, amounting to Rs. 21.64 crores have also been submitted.

B: Sub-Schemes under AMRUT

(i) Local Area Plan (LAP) & Town Planning Scheme (TPS):

Imphal is one of the 25 selected cities for formulation of LAP and TPS. Imphal and Indore were the only 2 cities which had submitted the Preliminary proposals along with all the necessary documents. GoI has appointed CEPT, Ahmedabad as the Anchor Institute to handhold Manipur in formulation of LAP and TPS. The Anchor Institute (AI) had submitted its scope of work.

(ii) GIS Based Master Plan:

For preparation of GIS based Master Plan of Imphal city, the engagement of School of Planning & Architecture, Bhopal has been approved and the necessary Agreement was signed on 22.08.2019. The Consultant (SPA, Bhopal) has started the work and submitted its "Inception Report", which has been accepted. The next stage of work viz., field work/ ground truthing has commenced.

(iii) Online Building Plan System (OBPS):

OBPS has to be introduced in all the ULBs under 'Ease of Doing Business'. In this regard, the Ministry has approved the engagement of e-Governments Foundation, Bangalore to provide the necessary software and Capacity Building to the stakeholders. A Regional Workshop for NE- States on implementation of OBPS was held at Imphal on 20.07.2019. The System is targeted for implementation by 31.03.2020. Customization of software is in process in co-ordination with NIC Manipur, e-Gov Foundation and NIUA.

PRADHAN MANTRI AWAS YOJANA- HOUSING FOR ALL (U)

Till the period (up to 14th November 2019) for which the Department was the State Mission Directorate for the Mission, 42,651 beneficiaries were approved by the Ministry of Housing & Urban Affairs for all the 27 towns out of 27 in the State. Town Planning Department as the State Mission Directorate for PMAY-HFA(U) had coordinated with the 27 ULBs of the state in Hands-holding Workshops at State and City regarding MIS, Geo-tagging of PMAY (U) and Angikaar campaign.

BUILDING PLAN

During the period under report, Town Planning Department had examined 306 numbers of Building Plans, referred by the Imphal Municipal Corporation.

TARGETS FOR THE YEAR 2020-21

During the year 2020-21, the Town Planning Department, Manipur proposes to take up to following works:

As the State Mission Directorate for AMRUT, Town Planning Department will monitor the progress of the Mission and ensure that online Quarterly Progress Reports are submitted. Based on the progress of the work and implementation of Reforms agenda under AMRUT, the Department will co-ordinate in submission of UCs and other documents to claim further installments for the Mission.

The Department will co-ordinate with SPA, Bhopal during preparation of GIS-Based Master Plan for Imphal which is in progress.

The Department will also monitor the progress and liaise with the State Government and CEPT, Ahmedabad in formulation of LAP and TP scheme.

As a part of the Reforms under AMRUT, Online Building Permission System (OBPS) has to be introduced in all the ULBs. In this regard, the Ministry has approved the engagement of e-Governments Foundation, Bangalore to provide the necessary software and Capacity Building to the stakeholders. The Department will work for effective implementation of OBPS in all the 27 ULBs of the State.

----(o)----