GOVERNMENT OF MANIPUR

STATE ACADEMY OF TRAINING, MANIPUR

Takyelpat

R.R. No. 579 DIR/MAHUD
Date. 28/8/26

No. 9/11/2016(8)Pt.-I-SAT

Imphal, the 28th August, 2026

To,

Director (MAHUD),
Govt. of Manipur

Subject: Submission of Third Party Audit Report on Suo Motu Disclosure under Section 4(1)(b) of the RTI Act, 2005.

Sir,

In pursuance of the directives issued by the Department of Personnel & Training (DoPT), Government of India, and in coordination with the Manipur Information Commission, the State Academy of Training has conducted a Third Party Audit of Suo Motu Disclosures under Section 4(1)(b) of the Right to Information Act, 2005 for your department/directorate.

The audit was carried out based on the information furnished by your department and the disclosures available on your official website. The objective of this audit is to assess compliance with the proactive disclosure requirements of the RTI Act and to promote transparency, accountability, and public accessibility of information.

The Audit Report for your office is enclosed herewith for your kind information and necessary action. You are requested to kindly review the observations and take appropriate steps to address the areas of non-compliance at the earliest. The department is further encouraged to regularly update and maintain the RTI section of its website in accordance with the provisions of Section 4 of the Act.

A copy of this report is also being forwarded to the Manipur Information Commission for their reference.

Your cooperation in strengthening the implementation of the RTI framework is highly appreciated.

Thanking you.

Encl: *Audit Report – Suo Motu Disclosure under Section 4(1)(b) RTI Act, 2005.*

MUS/ Silas

8/9.

Yours faithfully,

(Md. S. Daulat Khan)
Additional Director, SAT

Copy to :-

1. P.A. to Director General/SAT, Manipur.
2. Joint Secretary, Manipur Information Commission (MIC).
3. Relevant File.

Third-Party Audit Inspection Report

Public Authority: Municipal Administration, Housing and Urban Development(MAHUD), Govt. of Manipur

Website: https://mahud.mn.gov.in

Date of Audit: 24/06/2026

Name of the 3rd Party Audit Agency: State Academy of Training, Manipur.

Summary of Findings:

The audit was conducted to assess Municipal Administration, Housing and Urban Development, Govt. of Manipur (MAHUD)'s compliance with the proactive disclosure requirements under Section 4(1)(b) of the RTI Act, 2005. While most parameters are satisfactorily met, certain areas require further attention and timely disclosure on the department's official website.

Detailed Assessment:

Sl. No.	Item	Audit Observation	Compliance Status	Recommendations
1.	Organisation, Functions and Duties [Sec 4(1)(b)(i)]	Adequately disclosed	Complied	-
2.	Powers and Duties of Officers and Employees [Sec 4(1)(b)(ii)]	- do -	Complied	-
3.	The Procedures followed in the decision-making process. [Sec 4(1)(b)(iii)]	- do -	Complied	-
4.	Norms for Discharge of Functions [Sec 4(1)(b)(iv)]	- do -	Complied	-
5.	Rules, Regulations, Instructions, Manuals, and Records [Sec 4(1)(b)(v)]	- do -	Complied	-
6.	Categories of Documents Held [Sec 4(1)(b)(vi)]	- do -	Complied	-
7.	Arrangement for Consultation [Sec 4(1)(b)(vii)]	- do -	Complied	-

8.	Board, Councils, Committees [Sec 4(1)(b)(viii)]	Adequately disclosed	Complied	The committee constitution orders or details of the committee may be furnished
9.	Directory of Officers and Employees [Sec 4(1)(b)(ix)]	Inadequately disclosed.	**Not Complied**	A complete directory of all officers and employees with *contact details* needs to be furnished to comply fully with this subsection.
10.	Monthly Remuneration [Sec 4(1)(b)(x)]	Adequately disclosed.	Complied	-
11.	Budget Allocation [Sec 4(1)(b)(xi)]	Inadequately disclosed.	**Partially Complied**	A simplified public friendly version of the budget with expenditure details, may be provided to comply fully with this subsection.
12.	Execution of Subsidy Programs [Sec 4(1)(b)(xii)]	Inadequately disclosed.	**Partially Complied**	The disclosure is general in nature and lacks details relating to beneficiaries, subsidy disbursed, fund utilization, and implementation status, limiting compliance with the proactive disclosure requirements under this subsection.
13.	Recipients of Concessions [Sec 4(1)(b)(xiii)]	- do -	N/A	-
14.	Information in Electronic Form [Sec 4(1)(b)(xiv)]	Inadequately disclosed.	**Partially Complied**	Any digitised documents and records uploaded that enhance accessibility and reduce RTI queries may be furnished to comply fully with this subsection.
15.	The particulars of facilities available to citizens for obtaining Information. [Sec 4(1)(b)(xv)]	Adequately disclosed.	Complied	-

16.	Names, Designations & other particulars of PIOs [Sec 4(1)(b)(xvi)]	Inadequately disclosed.	**Partially Complied**	Names, Designations & other particulars of PIOs needs to be furnished to comply fully with this subsection.
17.	Other Information [Sec 4(1)(b)(xvii)]	Annual Reports	Complied	Any additional relevant information that may enhance public understanding and transparency may be disclosed here.

Conclusion:

The Suo Moto disclosure by the MAHUD reveals a fair level of compliance with the RTI Act requirements. However, improvements in specific areas are needed to ensure greater transparency and legal conformity.

Recommendation:

Immediate action is advised to bring all “Partially Complied” or “Not Complied” items in line with RTI Act mandates by furnishing the required information on the official website, ensuring timely updates, and enhancing public accessibility and transparency.